

CONTROLLED PROCEDURE

SOP6.741

Revision O

04/09/2026

TITLE: PRYER AEROSPACE, LLC, SUPPLIER QUALITY REQUIREMENTS

PURPOSE/SUMMARY

This procedure defines the minimum quality system, inspection, documentation, and compliance requirements that Suppliers must meet when providing products or services to Pryer Aerospace, LLC ("Pryer").

APPLIES TO

- All Pryer Suppliers
- Quality Personnel
- Procurement

FUNCTIONAL OWNER

QA Deputy Director

Digital ID Cert:

Jason Powers
QA Deputy Director

Date

SOP6.741 REVISION CONTROL PAGE

Rev	Change Description	Revision Date	Author
IR	<i>No revision history available</i>	06/01/2005	S.Osterhout
A	Moved Code 15 to General Requirements; Removed Appendix A	12/07/2005	<i>Unknown</i>
B	Added flow down requirements per DNV Audit # 57-09495 NCN-3/IA	05/05/2006	<i>Unknown</i>
C	Added revision level requirements to Facility Requirements	06/07/2007	<i>Unknown</i>
D	Added ITAR requirements to Facility Requirements	08/07/2007	<i>Unknown</i>
E	Added material protection and traceability requirements to Facility Requirements	01/26/2009	<i>Unknown</i>
F	Added FOD requirements	02/19/2009	<i>Unknown</i>
G	Added reference to document Q6R	05/07/2012	D.Smith
H	Updated code 18 requirements for FAIs; Added Section 'N' to reference Conflict Minerals	09/30/2015	D.Smith
I	Updated Section 'O' to include Bombardier requirement; Section A to reflect the change of a 2-year retention of documents to 10-years	01/07/2016	D.Smith
J	Updated Sections 'A' & 'D'	05/20/2016	D.Smith
K	Added Paragraph 'P'	04/13/2017	D.Smith
L	Added Code 10a	03/19/2019	M.Kirkpatrick
M	<i>No revision history available</i>	--	<i>Unknown</i>
N (IR)	Re-numbered from I7.4.1, Rev M; Rewrite & reformat	08/27/2024	T.Sieler
O	Re-numbered from SOP7.4.1; Extensive editorial changes; Revision block updated to reflect complete document history; Adds Scope (1.0); Sections added for References (5.0) and Definitions (6.0).	04/09/2026	K.Hughes

1.0 SCOPE

This document applies to all Suppliers affecting product quality, conformity, traceability, inspection, testing, special processing, calibration, and regulatory compliance associated with Pryer purchase orders.

2.0 GENERAL SUPPLIER QUALITY REQUIREMENTS

At a minimum, Suppliers shall meet the following requirements:

2.1 Records Retention

Suppliers shall maintain accurate and legible records of all inspections, tests, and documents related to manufacturing or processing activities. These records must include, at a minimum:

- A.) Raw material certifications
- B.) Evidence of receiving, in-process, and final inspection
- C.) Test results and reports

All applicable records shall be retained for a minimum of ten (10) years and/or in accordance with specified end-user customer requirements.

2.2 Calibration and Measurement Control

All measurement and test equipment used to conform product must be calibrated and traceable to the National Institute of Standards and Technology (NIST).

2.3 Inspection Status

Suppliers shall maintain an effective system for identifying the inspection status of product.

2.4 Control of Nonconforming Product

Suppliers shall maintain an effective system for controlling nonconforming product, including procedures for identification and segregation.

Upon discovery of delivered nonconforming product or service, Supplier shall notify Pryer's Quality Director within three (3) calendar days via formal written notification. The notification shall include the following:

- A.) Supplier name
- B.) Description of the nonconformance or defect
- C.) All affected part numbers
- D.) Purchase order numbers
- E.) Quantities and dates delivered
- F.) Manufacturing date(s)
- G.) Traceability information
- H.) Full root cause and corrective action, or a committed completion date

2.5 Receiving Inspection

Supplier shall inspect, upon receipt, all subcontract products, processes, and purchased product used in the contract.

2.6 Configuration Control

When specification or document revision levels are not explicitly stated on the purchase order, the Supplier shall perform work to the most current revision as provided by the OEM. Suppliers may request current specifications from Pryer as needed. The purchase order-specific drawing or other technical data will be supplied by Pryer.

2.7 Right of Access

During period of performance, or thereafter if delivery or quality issues warrant, Suppliers shall provide access to Pryer, its customers, and/or regulatory authorities (e.g., Federal Aviation Administration) to review any of the following:

- A.) Supplier's Quality Management System (QMS)
- B.) Manufacturing processes
- C.) Pryer product for purposes of inspection
- D.) Applicable records

2.8 Product Protection

Supplier shall implement and maintain best practices to prevent or mitigate the risk of damage to Pryer product while in its possession, including material protection and separation within orders.

2.9 Identification and Traceability

Parts and material shall be marked, with related documents and records maintained, to ensure traceability of the order. Minimum information shall include:

- A.) Part number
- B.) Purchase order number
- C.) Quantity
- D.) Pryer job number
- E.) Material heat/lot number (if applicable)
- F.) Serialization (if applicable)

2.10 Foreign Object Debris (FOD) Prevention

Suppliers shall maintain a FOD prevention program appropriate to their capabilities and the type of work performed. See *NAS 412 – Foreign Object Damage/Foreign Object Debris (FOD) Prevention*.

2.11 Secure Data Transfer

Pryer utilizes a secure file transfer portal to flow down current revisions of purchase-order-related data and requirements. Suppliers shall provide the resources and personnel to retrieve data using this portal. Users must not share account credentials with anyone.

3.0 PRYER AEROSPACE SUPPLIER QUALITY CLAUSES

3.1 Off-the-Shelf Items:

CLAUSE 1

Each shipment must include a Certificate of Conformance (CoC) containing:

- A.) Purchase order number
- B.) Part number
- C.) Specifications cited, or cited by the purchase order
- D.) Quantity
- E.) Signature of an authorized agent of the manufacturer or distributor with job title

NOTE: "Authorized agent" of the manufacturer or distributor is defined as any employee authorized to accept or reject product (including members of management).

3.2 **Standard Fasteners and Hardware:** (NAS, MS, etc)

CLAUSE 2

Hardware manufacturer's certifications must accompany shipment and must include:

- A.) Part number
- B.) Description
- C.) Lot/serial number
- D.) Statement of compliance to applicable specifications, drawings, purchase order requirements, and government regulations
- E.) Signature of an authorized agent of the manufacturer and position held.

NOTE: "Authorized agent" of the manufacturer is defined as any employee authorized to accept or reject product (including members of management).

Inspection, test data, and/or material certifications shall be available for examination upon request.

3.3 **Raw Material:**

CLAUSE 3

Material test reports (applies to raw materials such as metals, paints, adhesives, etc.) are required for each lot or batch number and must accompany shipment, with results of chemical and/or physical analysis provided as applicable.

3.4 **Non-Destructive Testing:**

CLAUSE 4

Test/inspection report must identify the process, type, level, and extent as specified on the purchase order, drawings, or referenced specifications. Records, film, or other suitable documentation must accompany each shipment and must include the name of the agency that performed the testing or inspection.

3.5 **Manufactured Items:**

CLAUSE 5 – First Article Inspection

The First Article Inspection Report (FAIR) from Supplier must accompany shipment when required by AS9102.

CLAUSE 5A

Pryer must approve FAIR prior to Supplier starting production on remaining parts, in the order as follows:

- 1.) First article part(s), quantity dictated by Pryer via PO, shall be submitted to Pryer for evaluation;
- 2.) Pryer Quality shall notify Purchasing or First Article evaluation results;
- 3.) Purchasing shall notify the Supplier in writing of First Article acceptance.
- 4.) After acceptance of first article part(s), the supplier must maintain fabrication methods and process to ensure repeatability and continued compliance.

FAIRs must include all all dimensions/tests and results specified on the purchase order, drawings, and specifications referenced by the purchase order or drawing. Each report must also include the following:

- A.) Purchase order number
- B.) Part number
- C.) Date of inspection
- D.) Supplier inspection stamp
- E.) Specification and/or drawing numbers and revisions used for the inspection/testing
- F.) Report identification as "First Article"

CLAUSE 6 – Previously Approved Supplier FAIR

Inspection requirements and corresponding records shall be sufficient to assure conformance to purchase order and product definition data requirements. Supplier shall maintain traceability between the Pryer purchase order and internal inspection records, and make those inspection records available upon request. A Certificate of Conformity (CoC) shall be provided with the order.

CLAUSE 7 – 100% Inspection

100% inspection is required on all parts for the order. Evidence of dimensional inspection shall be created and maintained with the build and inspection records. Inspection reports shall be provided to Pryer upon request.

CLAUSE 8 – Pryer-Furnished Material (PFM)

Material provided to Supplier for fabrication and/or processing must be controlled so that the furnished material is used only for Pryer Aerospace products.

3.6 **Special Processes:** (*Painting, Plating, Passivation, etc.*)

CLAUSE 9

If this order is not governed by an OEM-approved supplier, NADCAP approval is required when applicable.

CLAUSE 10 – Specific Purchase Order Test Results Required

Results of testing as specified on the purchase order, drawings, or specifications referenced by the purchase order or drawings are required with each shipment (a copy of the test report) and must include the test laboratory and processor's name.

CLAUSE 10A

Welding Procedure Qualification Records (PQR) returned to Pryer must contain all parameters listed on the qualifying Weld Procedural Specification ("Weld Schedule") and purchase order.

CLAUSE 11 – Qualification Testing Results Required

A copy of the test report is required with each shipment and must include the test laboratory and processor's name.

CLAUSE 12 – Certificate of Processing (CoP)

A Certificate of Processing (CoP) must accompany each shipment and include the following:

- A.) Processor name
- B.) Part number
- C.) Specifications referenced by the purchase order
- D.) Quantity
- E.) Signature of an authorized agent of the process and their position held

3.7 Source Inspection and Selective Evaluation:

CLAUSE 13 – Pryer Source Inspection Required

Source inspection is required prior to shipment from the Supplier's facility. Upon receipt of this order, promptly contact the Pryer point of contact from Pryer purchase order.

CLAUSE 14 – FAA or DCMA Conformity Inspection

FAA or DCMA inspection is required. Upon receipt of this order, promptly contact the Pryer point of contact from Pryer purchase order so appropriate notification and scheduling can be arranged. This could include FAA conformity inspection at the Supplier's facility.

3.8 Suppliers Who Supply Calibration Services:

CLAUSE 15

Supplier shall provide a calibration report containing the following:

- A.) Calibration method or procedure
- B.) Report of any out-of-tolerance conditions
- C.) Acceptance criteria
- D.) Required accuracy or precision
- E.) Standards used and traceability of standards to national standards
- F.) If service provided is found nonconforming Supplier must notify Pryer's Quality Assurance Department in form of letter, including description of non-conformity

3.9 Subcontractor Control:

CLAUSE 16 Fabricated Parts and Services –

All purchase orders issued by the Supplier for subcontracting parts of the Pryer purchase order must flow down the information and requirements stated on the Pryer purchase order. When subcontractors are used, the subcontractor's name, processes performed, and required certification must accompany shipment.

Special Processes –

Pryer shall approve the use of all subcontractors performing special processes. Contact Pryer Purchasing Department for a list of approved Suppliers prior to subcontracting work.

CLAUSE 17 – Tooling Control

Supplier is required to maintain asset identification (e.g. tool tags/placards) for all tools belonging to Pryer or its customers. Supplier is required to complete periodic inspection (at least annually), if

such tools remain in Supplier possession for more than one (1) continuous year, as part of the purchase order or ongoing purchase orders. If periodic inspection cannot be completed by the Supplier, tool(s) shall be provided to Pryer for said inspection. Evidence of periodic inspection shall be maintained and provided to Pryer upon request.

4.0 OEM REQUIRED FLOW-DOWNS

4.1 Lockheed Martin

For Lockheed Martin parts, refer to Lockheed Martin Quality Clause Q6R, Section A,B,C,D, & E and Lockheed Martin Appendix QX located at:

http://www.lockheedmartin.com/us/aeronautics/materialmanagement/scm-quality/scm-quality_qualityappendices.html.

DFARS clauses apply on all international sourcing.

4.2 Bombardier – Learjet

For Bombardier parts, only use approved sources for material and processing. Refer to Bombardier Quality requirements for suppliers (“QD4.6-40”). Any supplier shall notify Bombardier six (6) months in advance before any transfer of operations and allow sufficient time for Bombardier review and approval.

4.3 Nordam

Processing Nordam parts shall adhere to Nordam’s Supplier Quality Manual (“MN-TNG-QA-02”), which may be obtained from Pryer Buyer.

5.0 REFERENCES

AS9100	Quality Management Systems – Requirements for Aviation, Space, and Defense Organizations
AS9102	Aerospace Series – First Article Inspection Requirements
NAS 412	Foreign Object Damage (FOD) Prevention Guidance Document

Bombardier-Learjet:
QD4.6-40 Bombardier Quality Requirements for Suppliers

Lockheed Martin:
Appendix QX Supplier Quality Requirements
Q6R Software & Firmware – Deliverable & Non-Deliverable (Lockheed)

Nordam:
MN-TNG-QA-02 Supplier Quality Manual

6.0 DEFINITIONS

Certificate of Conformance (CoC)	A document provided by the supplier formally declaring the purchase order requirements are met. The document may include information relative to the Manufacturer or OCM/OEM Authorized Distributor, quantity, date code, and inspection date that is signed by a responsible associate for the supplier
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DCMA	Defense Contract Management Agency
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Federal Aviation Administration (FAA)	Agency of the United States Dept. of Transportation (DOT) with authority to regulate and oversee all aspects of civil aviation in the U.S.
First Article Inspection Report (FAIR)	FAI deliverable generated during the initial production run of a new part or assembly to ensure quality standards are met before full-scale production.
Foreign Object Debris (FOD)	Any damage or contamination caused by foreign objects, materials, or substances that could compromise the integrity, functionality, or safety of a part or assembly. FOD includes debris such as metal chips, dust, or loose packaging materials (e.g., staples, Styrofoam peanuts) that may become lodged in or damage components during handling, storage, or assembly.
Original Equipment Manufacturer (OEM)	The entity that designs and originally manufactures the equipment or assembly, holding intellectual property rights and authoritative specifications for the product.
Purchase Order (PO)	A formal document issued by the buyer to the seller specifying the types, quantities, prices, and terms for products or services to be provided, serving as a binding agreement.